**Green Bank Observatory**

**Safety Committee**

**Meeting notes:** November 9, 2017

**Attendees:** Lindsay Sharp, Jason Pitzer, Luke Hawkins, Sherry Turner, Dennis Egan, Bob Anderson, Jeremiah Berkstresser, Sophie Knudsen

The members of the Safety Committee each received a rough draft of the full-site inspection from Jason Pitzer. The Committee will review the document, revise as necessary, and return our feedback to the Safety Officer. The committee will distribute the full-site inspection document among all employees of the Green Bank Observatory once completed.

Sophie Knudsen sent Jason Pitzer an email describing the safety vest order. The email included vest sizes, the quantities needed of each size, and instructions about customizing the back of the vests to read, “Fire Warden”.

Mike Holstine and Jason Pitzer determined locations on site to serve as rally points in case of emergencies. The rally points are in the Main Parking Lot, Bunk House Parking Lot, and Science Center bus circle (by the Checker cab) and will be indicated by signs made by our very own machine shop personnel. Dennis Egan noted that none of these locations have shade and a reconsideration of the designated rally points may be discussed.

Jason Pitzer has asked Pete Chestnut to ask Rob [Taggert] to create a map of fire extinguishers, eyewash stations, Fire Warden emergency routes, and medical kits. As of yet, the map is in progress.

Jason Pitzer asked Bob Anderson to create an inventory list of the rope rescue technical equipment he has on hand.

Sophie Knudsen is working on the Wiki page to include member pictures.

The radios ordered for different divisions have arrived. The committee will label them with the respective division using the label make in Jeremiah Berkstresser’s office.

Cold packs in medical kits are expired and their replacements are expired too. Jason Pitzer suggested talking to Curt Kershner about any unexpired cold packs. If all are expired, we will order more.

Sophie Knudsen would like to look into grants and methods of obtaining epinephrine/ Epinephrine auto-injectors for the Green Bank Observatory.

The fence between the elementary school bus loop and the observatory is damaged.

The next Safety Committee meeting is December, 14 at 9:30AM. As always, any and all are welcome!

Submitted by Sophie Knudsen, Secretary